

Brighton & Hove City Council

People Overview & Scrutiny Committee

Agenda Item 6

Subject: People Overview & Scrutiny Committee Terms of Reference

Date of meeting: 09 July 2024

Report of: Chair of People Overview & Scrutiny

Contact Officer: Name: Giles Rossington, Policy, Partnerships & Scrutiny Team Manager

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Ward(s) affected: (All Wards);

Key Decision: No

For general release

1. Purpose of the report and policy context

1.1 The Terms of Reference for the People Overview & Scrutiny (O&S) Committee are presented for information to committee members at the first meeting of the committee. The Terms of Reference were agreed by Council at its Annual Meeting on 16 May 2024.

2. Recommendations

2.1 Overview & Scrutiny notes the content of this report.

3. Context and background information

3.1 Brighton & Hove City Council agreed to adopt a Leader & Cabinet governance model at the 16 May 2024 Annual Council meeting. All councils operating this type of 'executive' governance model are required to have at least one Overview & Scrutiny (O&S) committee for non-executive members to hold the Council's executive to account.

3.2 Annual Council agreed a model in which there are 3 O&S committees: People, Place and Health. The Health O&S committee (HOSC) will focus on

external scrutiny of NHS services accessed by city residents. People and Place committees will be internally focused, scrutinising the work of the Council's Cabinet. Council agreed Terms of Reference for each of the O&S committees and O&S procedure rules and these are included for information as Appendices 1 and 2.

3.3 People O&S committee has a remit which encompasses:

- Adult Social Care
- Council Public Health services (in accordance with Regulation 28 of the Local Authority (Public Health and Wellbeing Boards and Health Scrutiny) Regulations 2013 for scrutiny of the Council's health functions.
- Life Events, including bereavement and registration services
- Communities and Equalities
- Children & Young People services
- Council Local Education Authority functions
- Adult Skills & Learning
- Library services
- Housing Needs, Homelessness and Tenant/Resident services
- Any other services within the scope of the Council's Housing, Care and Wellbeing and Families, Children and Learning directorates which are not included in the terms of reference of another Overview and Scrutiny Committee.

3.4 The People O&S committee has 4 scheduled meetings per year. More information of the roles and responsibilities of the People O&S committee can be found in the committee Terms of Reference agreed by Council (Appendix 1).

4. Analysis and consideration of alternative options

4.1 Not relevant to this report for information.

5. Community engagement and consultation

5.1 Not relevant to this report for information.

6. Financial implications

6.1 None directly related to this information report

Name of finance officer consulted: Ishemupenyu Chagonda Date 28/06/2024.

7. Legal implications

7.1 There are no legal implications to raise relation to this report, which is for noting.

Name of lawyer consulted: Elizabeth Culbert Date consulted 260624

8. Equalities implications

8.1 None directly for this information report. The Council's approach to Overview & Scrutiny recognises the value of input from a wide range of city communities, including people with protected characteristics, and to this end the People O&S committee includes co-opted members representing younger people, older people, local community and voluntary sector organisations, parent carers and Black and racially minoritised viewpoints.

9. Sustainability implications

9.1 None directly for this information report.

10. Health and Wellbeing Implications:

10.1 None directly for this information report.

Other Implications

11. Procurement implications

11.1 None identified.

12. Crime & disorder implications:

12.1 None identified.

13. Conclusion

13.1 People O&S committee members are asked to note the committee Terms of Reference and O&S procedures.

Supporting Documentation

1. Appendices

1. People O&S Committee Terms of Reference

